

Student Loan Solutions employee launch kit

Prepared for Moose Lake Community School

Step 1: Announcement email

Send to employees at specified

Subject line: New! Student loan forgiveness and debt management services for Moose Lake Community School employees

We're excited to announce we have partnered with Horace Mann to bring you Student Loan Solutions — a new program that can help you manage your student loan debt and apply for federal loan forgiveness.

You have a lot on your plate, and we know how easy it is to push your own financial well-being to the bottom of your priority list. We encourage you to sign up for your account and start exploring this new resource that will help you:

- Learn more about recent updates to the Public Service Loan Forgiveness (PSLF) program
- Determine your best repayment plan & calculate your loan forgiveness potential
- Receive ongoing support and guidance

This program is complimentary just for being an Moose Lake Community School employee. Learn more and get started by visiting <https://www.horacemann.com/student-loan-debt-help/signup/nis>

After you have created your no-cost Student Loan Solutions account, loan coaches are available to help you via phone, chat, and email.

We hope you will take full advantage of this valuable new resource!

The information provided here is for general informational purposes only and should not be considered a recommendation. Horace Mann's Student Loan Solutions program includes services provided by a third party. Horace Mann is a private, independent company not affiliated with the Department of Education or the federal government. Horace Mann does not negotiate, adjust, or settle debts. No assistance provided by Horace Mann constitutes official action for purposes of student loan forgiveness programs or guaranteed results. Horace Mann's Student Loan Solutions program terms are subject to change.



Step 2: Website announcement

Publish on internal employee website

Struggling with student loan debt?

Moose Lake Community School is here to help. We've partnered with Horace Mann to bring you easy-to-use online tools, knowledgeable loan coaches and personal consultations to help you manage your student loan debt, apply for federal loan forgiveness and get on a path toward a brighter financial future.

With Horace Mann Student Loan Solutions, you'll be able to:

- Learn more about recent updates to the Public Service Loan Forgiveness (PSLF) program
- Determine your best repayment plan & calculate your loan forgiveness potential
- Receive ongoing support and guidance

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Optional image for website



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Step 3: Whitelisting

Share the following whitelist instructions with your IT department. This will help ensure your employees can receive communications about the Student Loan Solutions program from Horace Mann and our technology partner, Tuition.IO.

Please whitelist the following.

Email server IP addresses

168.245.71.27
168.245.115.230
192.254.116.125
208.82.211.60
208.82.211.71
208.82.211.59
208.82.211.64
208.82.211.66
208.82.211.65

Domains and web applications

tuition.io
api.tuition.works
tio-prd-employee.web.app
tio-prd-partners.web.app
tio-prd-data.firebaseio.com
<https://xh25mkfo1g-dsn.algolia.net>

If your school or district mail server software has rules around inbound volume, identical emails (perceived as Spam), or rules around particular words, such as “debt,” “loan,” “student loan,” etc., please ensure that the system is prepared to accept email invitations from Horace Mann and Tuition.io.

Step 4: Reminder email – Optional

Send the following reminder email 30/60/90 days after initial announcement

Subject line: Are you taking advantage of our newest student loan forgiveness program?

We recently shared that we partnered with Horace Mann to bring you Student Loan Solutions — a new program that will help you manage your student loan debt and apply for federal loan forgiveness.

Did you know forgiveness opportunities are available to all full-time public-school employees who have federal student loan debt? Yet, the vast majority miss out on these opportunities due to lack of awareness and planning.

There have been recent updates to the Public Service Loan Forgiveness (PSLF) program. Yet, these changes are temporary so now is the time to see if this is the right path for you.

This program can help with that and so much more. It's why we're proud to offer Horace Mann's industry-leading suite of online tools and loan coaches at no cost to help Moose Lake Community School employees get on a path toward a brighter financial future.

Sign up for your account by visiting <https://www.horacemann.com/student-loan-debt-help/signup/nis>

Thank you for all you do for Moose Lake Community School and our students. We hope you enjoy this exciting new resource.

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Step 5: Workshop

Use the following email to promote the Student Loan Solutions workshop hosted by Horace Mann's corporate team.

Invitation email

Subject line: You're invited! Student loan forgiveness webinar

If you're struggling with student loan debt, Moose Lake Community School is here to help. We've partnered with Horace Mann to bring you a free workshop where you'll learn how their Student Loan Solutions program can help you:

- Learn more about recent updates to the Public Service Loan Forgiveness (PSLF) program
- Determine your best repayment plan
- Calculate your loan forgiveness potential
- Apply for loan forgiveness
- Receive ongoing support and guidance

You'll also learn how redirecting any savings toward your other life goals can help you get on a path toward a brighter financial future. This program and workshop are complimentary just for being an Moose Lake Community School employee.

Register for an upcoming workshop at [horacemann.com/student-loan-debt-help/webinars](https://www.horacemann.com/student-loan-debt-help/webinars).

Sign up for your Student Loan Solutions account by visiting <https://www.horacemann.com/student-loan-debt-help/signup/nis>

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Contacts

If you have any questions about this employee launch kit, any of its contents or the Student Loan Solutions program, please contact:

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